

## **How to Register for Church Service and Bible Study on Eventbrite via Text Alert Link**

1. You will receive a Text Alert notification for Sunday Service and Bible Study with an Eventbrite Link.
2. Click on the Link in the Text Alert and it will take you to the Eventbrite Registration Page where you will see a “Register” button.
3. Click on the “Register” button.
4. Select the number of tickets you want.
5. Fill in your contact information (first and last name, email address)
6. Fill in Ticket information for each ticket (first and last name, email address).
7. Click on the “Register” button...you have successfully registered for the event.
8. Eventbrite will send you an email with your ticket(s) attached.
  - a. Print the ticket and bring it to Sunday Service and/or Bible Study and present it to the person at the check-in table.
  - b. If you do not have access to a printer, but can access your email from your phone, present the email with attached ticket(s) to the person at the check-in table.

## **How to Register for Church Service and Bible Study on Eventbrite via Email Link**

1. You will receive an email notification for Sunday Service and Bible Study with an Eventbrite Link.
2. Click on the Link in the email and it will take you to the Eventbrite Registration Page where you will see a “Register” button.
3. Click on the “Register” button.

4. Select the number of tickets you want.
5. Fill in your contact information (first and last name, email address)
6. Fill in Ticket information for each ticket (first and last name, email address).
7. Click on the “Register” button...you have successfully registered for the event.
8. Eventbrite will send you an email with your ticket(s) attached.
  - a. Print the ticket and bring it to Sunday Service and/or Bible Study and present it to the person at the check-in table.
  - b. If you do not have access to a printer, but can access your email from your phone, present the email with attached ticket(s) to the person at the check-in table

### **How to Register for Church Service and Bible Study on Eventbrite App**

1. Download Eventbrite App for iOS and Android from App Store.
2. After the app install on your device you will see the “Eventbrite” Icon on your screen.
3. Click on it to open.
4. Click on the “Search Icon” at the bottom of the screen.
5. For Sunday Morning Praise and Worship Service type in “tvbc\_worship.” For Bible Study type “bible\_study.”
6. You will see all “Sunday Morning Praise and Worship” (or Wednesday Night Bible Study) scheduled for True Vine.
7. Click on the Service Icon for the date you would like to attend.
8. Click on the “Register” button at the bottom of the screen.
9. Select the number of tickets you want.

10. Type in your first name and last name and email address if it's not already populated with that information. Scroll up and answer the COVID-19 question "Yes" or "No" (if your answer is "Yes," please stay home and watch via Face Book Live or Live Stream).
11. Click the "Register" button and you will see "Order Complete."
12. Click on "View your ticket" button. You can view and save your ticket(s) as an image to your camera roll from this page.
13. On the day of the event, present your ticket you saved to your device to the check-in person.

### **How to Register for Church Service and Bible Study without access to Mobile Phone and Email**

1. Contact your Deacon and let him know which scheduled Sunday Service or Bible Study you would like to attend and he will ensure you are registered in Eventbrite.
2. Or, contact the Executive Secretary (210-509-4024) and let her know which scheduled Sunday Service or Bible Study you would like to attend and she will ensure you are registered in Eventbrite.